



Pre-Authorized Debit Form

FAMILY NAME:

I authorize Richmond Jewish Day School to debit the bank account identified below for tuition payments totaling \$_____ as follows:

- † Registration deposit in the sum of_____.
- † Tuition fees paid in full on July 1, 2024
- † Tuition fees paid quarterly on the first business day of July 2024, October 2024, January 2025, and April 2025
- † Tuition fees paid over 10 months on the first business day of each month from July 2024 to April 2025.

PAYOR INFORMATION

Name(s):

Signature:

Date:

Address/Contact Information:

FINANCIAL INFORMATION (Please attach a void cheque.)

Account Number:

Branch Transit Number (5 digits):

Financial Institution Number (3 digits):

Financial Institution Name:

Financial Institution Address

I may revoke my authorization at any time, subject to providing notice of 10 business days. To obtain a sample cancellation form, or for any more information on my right to cancel a PAD agreement, I may contact my financial institution or visit www.cdnpay.ca

I have certain recourse rights if any debit does not comply with this agreement. For example, I have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD Agreement. To obtain more information on my recourse rights, I may contact my financial institution or visit www.cdnpay.ca.

Parent Advisory Council & Parent Participation Program

We believe that an effective school is one in which parents and the community support the school. Research shows that children have a more positive outlook at school when their parents are actively involved. Parents are encouraged to participate in various school activities by sharing their skills, talents and time. We value all contributions which parents make as they enhance the educational experience for all of our children.

Parent Advisory Council & Parent Participation Program

The primary purposes of a Parent Advisory Council (PAC) are to:

- Provide a forum for consultation between the school and parents on matters of general concern to the school community
- Assist with and contribute to various school related activities
- Promote the development of positive school community relations

All parents of the school are members of the Parent Advisory Council - a volunteer-based committee of RJDS Parents. We encourage you to attend our meetings along with the School Administration and PAC Executive. PAC works in a variety of ways for the benefit of students, staff and the school community. We aim to communicate with parents about school events and programs; communicate with school staff on behalf of parents; provide opportunities for parent education; raise funds for school equipment, projects, and activities; and to organize social events to promote the development of a healthy school community.

Please contact the PAC President, at rjds.pac@gmail.com for more information about PAC and how you can become more actively involved in the RJDS community.

Membership dues are just \$36 per year per family and should be paid by e-transfer to rjds.pac@gmail.com by no later than Sept 1 each year.

PPP Hours & Tracking

RJDS uses an online tracking program, for parents to track their PPP hours. This system automates and simplifies the volunteer process. Each family will have their own unique password to login where they can record their hours. Please contact PAC to access your login information. Recording should be an ongoing process to ensure accountability for your hours. The recording of volunteer hours will be based on an honour system and will be monitored regularly to ensure accuracy.

See below for PPP hours required by your family:

- If a parent has a child(ren) in K-7: A total of 18 hours are required by the end of the school year (9 hours prior to the end of December and remaining 9 hours by the end of June)



- If a parent only has a younger child(ren) in the ELC: 12 hours are required by the family in total by the end of the June

Please Note: Pro-rated hours will be required for families who register their children at RJDS K-7 or ELC after December

If parents (or family members) are unable to complete the required hours, a PPP payment will be required. The school will automatically withdraw funds using the information provided on the Tuition PAD Agreement Form as per the schedule below.

Please check the appropriate boxes below:

I have at least one child at Richmond Jewish Day School and authorize the school to debit the bank account identified on the Tuition PAD Agreement Form for the amount of \$150 on the 1st day of January and July or on the first business day thereafter starting September 2024 and ending August 2025 **for incomplete PPP hours. If I have completed the required PPP hours, there will be no charges to my account.**

Please Note: A pro-rated refund will be issued if the full 18-hour requirement (for parents of K-7 students) or 12-hour requirement (for ELC parents) is met by the end of June.

Parent (Payor) Name: _____

Signature: _____

Email: _____

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